

**\*\*\*EMERGENCY\*\*\***

**ARCHITECTURAL SERVICES WANTED**

Applications for ARCHITECTURAL Services for the following projects will be accepted until **2:00 p.m., Tuesday, July 16, 2024.**

**(Your attention is called to the 2:00 p.m. deadline -- exceptions WILL NOT be made). Applications shall be submitted on the standard LSB - 1 (September 2019 edition) only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at <https://www.doa.la.gov/doa/fpc/>. Do not attach any additional pages to this application. Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded. One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. DO NOT submit both printed and e-mail copies. Any application submitted by both means will be discarded.**

**1. Roof Replacement, Smith-Brown Memorial Union, Southern University, Baton Rouge, Louisiana, Project No. 01-107-18-02, F.01004564.**

This project consists of removal and replacement of the approximately 70,000 s.f. (mainly single story with two raised portions) SBS roofing assembly on the Smith-Brown Memorial Union, on the Southern University Campus in Baton Rouge. The scope consists of the removal of the existing SBS Roofing System down to the existing roof deck, installation of tapered & untapered polyisocyanurate insulation and cover board to achieve the required R-value and positive drainage, pre-finished metal & liquid flashings, reinstallation of existing roof drains (replace as required), and a State of Louisiana approved 2-ply SBS modified bitumen (cold-applied) 20-Year warranty roofing system. The Designer shall be responsible for evaluating and confirming the existing roof deck condition, and to verify that no water is migrating to the interior of the building. Design will include replacements (and/or adjustments as required) to rooftop equipment curbs, and supports for rooftop mounted items (pipe, conduit, HVAC lines, lightning protection, etc.). If there is no roof access, roof hatch or ladder, some will be included for access. The building will remain occupied during the design and construction of this project, with construction coordinated with the user and scheduled for minimal impact to the occupants. The Designer should consider that the protection of the occupants during construction is of the utmost importance. The Designer shall retain an accredited LDEQ Asbestos Inspector to complete an inspection of all suspect building materials that will be removed/impacted by this project as a reimbursable expense. If any materials are found to contain asbestos, the Designer shall provide, as part of their basic services, an accredited LDEQ Asbestos Designer to design the asbestos abatement specifications. If asbestos air monitoring will be required during abatement activities, the Designer will obtain an air-monitoring firm as a reimbursable expense. The Designer will survey the site for other hazardous materials and include in the specifications. If lead-based paint or mold inspections are required, these will be provided as a reimbursable expense. The Designer shall prepare and submit all required drawings to Facility Planning & Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The available funds for construction (AFC) are approximately **\$1,400,000.00** with a fee of approximately **\$93,256.00**. Contract design time is **90** consecutive calendar days; including **30** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Lyle Savant, Facility Planning & Control, lyle.savant@la.gov, (225)219-1154.**

## **GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:**

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1 (4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the Designer's contract is signed. Proof of coverage will be required at that time.

## **SCHEDULE**

### **LIMITS OF PROFESSIONAL LIABILITY**

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$10,000,000	\$1,000,000
\$10,000,001 to \$20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined by Owner

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the Designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at [www.doa.la.gov/Pages/ofpc/Index.aspx](http://www.doa.la.gov/Pages/ofpc/Index.aspx).

Applications shall be delivered or mailed or emailed to:

### **LOUISIANA ARCHITECTURAL SELECTION BOARD**

**c/o FACILITY PLANNING AND CONTROL**

**E-Mail:**

**selection.board@la.gov**

**Mail:**

**Post Office Box 94095**

**Baton Rouge, LA 70804-9095**

**Deliver:**

**1201 North Third Street**

**Claiborne Office Building**

**Seventh Floor, Suite 7-160**

**Baton Rouge, LA 70802**

**Use this e-mail address for applications only. Do not send any other communications to this address.**

The tentative meeting date for the Louisiana Architectural Selection Board is **Wednesday, July 17, 2024 at 10:00 AM** in room **1-100 Louisiana Purchase Room** of the Claiborne Building, 1201 North Third Street, Baton Rouge, LA 70802. If you have a disability and would like to request an accommodation in order to participate in this meeting, please contact Christina Cardona at [Christina.Cardona@la.gov](mailto:Christina.Cardona@la.gov) or (225) 342-6060 as soon as possible but no later than 48 hours before the scheduled meeting.